

**OHIO DEPARTMENT OF NATURAL RESOURCES
REAL ESTATE WORK REQUEST**

Section 1: Initiating Division Action

Division Work Request # : _____

Division: _____ Name of area: _____

Division Contact: _____ Contact Phone Number: _____

Name of project: _____ County: _____

Property Owner's Name: _____ Phone: _____

Property Owner's Address: _____

Is the proposed acquisition over 100 acres? Yes No Is R&R Commission Required? Yes No

If yes, please attach the project overview and send a summary of the overview to the Director's Office for submission to the Governor's Regional Economic Development Representative and/or R & R Commission.

Approximate Acres: _____ House District: _____ Senate District: _____ Congressional Dist.: _____

Description of services needed: _____

Are there any environmental hazards on property? Yes, (attach explanation) No Unknown

Are there structures on property Yes No (Attach explanation of future disposition of structures)

Does the property or building have historic significance? Yes No

Will designated prime farm land be lost as a result of acquisition? Yes, (attach explanation) _____ Acres No

Fund Source _____

Fund Number _____ Federal Fund Source _____

GIVE JUSTIFICATION FOR LAND PURCHASE OR ACTIVITY

Attachments: USGS Maps/NRCS Maps Tax Maps Deeds Owner Information Other

Is proposed acquisition part of a division master plan? Yes No N/A

Project Priority: High Medium Low

Approved: _____ Date: _____

Division Chief

Section 2: Administration

Approved: _____ Date: _____

Deputy Director

Section 3: REALM Real Estate Section

REALM Use Only

File # : _____

Approved: _____ Date: _____

Real Estate Administrator

Section 4: REALM Administration

Approved: _____ Date: _____

Chief, Division of REALM