Facility Operator

- Post information at the shelter house to frequently remind visitors to take steps to prevent the spread of COVID-19. These messages should include information about:
  - Using social distancing and maintaining at least six feet between individuals in all areas of the shelter house
  - Staying home if you are sick or do not feel well.
  - Not gathering in groups of more than 10 people.
  - Wearing a mask or face covering when entering buildings or interacting in close proximity to other visitors, practicing good personal hygiene including washing hands often with soap and water for at least 20 seconds, using hand sanitizer, refraining from touching eyes, nose, and mouth with unwashed hands, coughing and sneezing into an elbow, etc.
  - Limit capacity of tables to provide adequate space for visitors to practice social distancing.

Shelter House Users

- Maintain a six-foot distance from other shelter users unless they are a part of your household.
- Wipe down touch points with cleaning wipes before and after use of the shelter.
- If shelter house is full, find another area where you can safely social distance.
- Do not congregate in groups of more than 10.

Mandatory

Recommended Best Practices

- Regular monitoring of shelter houses
- Facilities should be sanitized on a regular basis if they are open.
- Signage should be posted with a revised occupancy to meet any current orders and encourage visitors to find another area if the shelter house is full.
- Facilities should practice “carry in carry out” procedures to limit the amount of contact between staff and visitors.
- Consider marking six-foot spacers in shelter house to help visitors visualize safe distancing.
- Direct pedestrian traffic to enter/exit shelter house in specific ways or indicate one-way traffic wherever possible.
- Place hand sanitizers or hand washing stations in high-contact locations.
- Clearly define for the public if a shelter house is reservable or on a first-come, first-serve basis.
- Wear a face mask when entering and exiting the shelter or in close proximity to people not of your household.
- Clean and sanitize all your utensils before and after use of the shelter house.
- Frequently wash hands with soap and water or hand sanitizer.
- Do not linger in the shelter for longer than necessary if other visitors are waiting to use it. Wear a face mask when entering and exiting the shelter or when in close proximity to people not of your household.
- Work with local health department to identify potentially infected or exposed individuals to help facilitate effective contact tracing/notifications.
- Once testing is readily available, test all suspected infections or exposures.
- Following testing, contact local health department to initiate appropriate care and tracing.
- Collect guest contact information as appropriate that can be shared with the health department for contact tracing purposes.

Confirmed Cases

- Immediately isolate and seek medical care for any individual who develops symptoms.
- Contact the local health district about suspected cases or exposure.
- Shut down affected areas for deep sanitation, if possible.